

**FREMONT COMMUNITY RECREATION AUTHORITY
MEETING AGENDA**

Thursday, June 2, 2016, 7:00-9pm

Fremont Community Rec Center, 201 E. Maple St., Fremont, MI

Attending were Todd Blake, Ramona Deters, Brian Hettinger, Bryan Kolk, Randy Pell, Dean Morehouse. Absent were Erik Bengston, Crystal Calkins, Karen Diekema

Meeting called to order at 7:01 p.m. by Chair Todd Blake

1. **APPROVAL OF AGENDA**
Motion-Randy Pell
Second-Brian Hettinger.
Passed
2. **APPROVAL OF MAY 5TH REGULAR MEETING MINUTES**
MOTION - BRIAN HETTINGER
Second- Bryan Kolk
Passed as amended
Section A of the Property Transfer
 1. Next to last paragraph-“Place warranty in FCRA’s name”.
 2. Last paragraph-Change “(usage to utilities)”
3. **RECEIVE MAY TREASURER’S REPORT**
MOTION- BRIAN HETTINGER
SECOND-RANDY PELL
PASSED
4. **APPROVE MAY ACCOUNTS PAYABLE REGISTER**
MOTION-BRYAN KOLK
SECOND-BRIAN HETTINGER
PASSED
5. **PUBLIC COMMENTS (NON-AGENDA ITEMS)**
None
6. **RECREATION AUTHORITY BUSINESS FOR BOARD DISCUSSION & ACTION**
 - A. **APPROVE BID FOR ACCOUNTING SERVICES STARTING JULY 1, 2016**
TWO BIDS WERE PRESENTED: H&S ACCOUNTING AND OOSTING AND BURT ACCOUNTING
BID GOES TO OOSTING AND BURT ACCOUNTING-\$375 PER MONTH=\$4500 ANNUALLY
MOTION-BRIAN HETTINGER
SECOND-BRYAN KOLK
PASSED
 - B. **APPROVE “BOARD CONFLICT OF INTEREST” POLICY**
MOTION-BRIAN MOVED TO USE THE IRS FORMAT PRESENTED
SECOND-RANDY PELL
PASSED
 - C. **PUBLIC HEARING: FOR APPROVAL OF MILLAGE RATE FOR 2016 TAX YEAR**
7:20-open public hearing to approve millage rate for 2016
7:23-closed hearing

D. APPROVE RESOLUTION SETTING 2016 TAX MILLAGE RATE OF .5 MILLS FOR COLLECTION
Motion-Brian Hettinger
Second-Randy Pell
Passed

E. APPROVE UPDATED 2016 OPERATING BUDGET
Motion-Brian Hettinger
Second-Randy Pell
Passed

*discussion about our current liability policy and future property insurance followed

7. RECREATION DIRECTOR REPORT

DISCUSSION BY THE DIRECTOR OF HIS WRITTEN REPORT

A. UPDATE ON BUILDING TRANSITION

STILL NEED FINAL SIGNATURES ON TRANSFER AGREEMENT AND COPY OF ROOF CONTRACT

B. REC CENTER ROOF STATUS – FPS TRANSFER OF 20-YEAR WARRANTY
ROOF WORK IS DONE

C. SUMMER PROGRAM UPDATE & FALL LINEUP
IN DIRECTORS REPORT

8. COMMITTEE REPORTS (FOR ITEMS NOT ADDRESSED DURING ABOVE ACTION ITEMS)

A. MARKETING COMMITTEE –NO REPORT

B. PERSONNEL COMMITTEE – PERFORMANCE REVIEWS & SALARY/WAGE ADJUSTMENTS

C. PROGRAM COMMITTEE-RAMONA REVIEWED THE REPORT

D. FACILITIES COMMITTEE –NEW KEYS WILL BE ORDERED

E. EXECUTIVE COMMITTEE –KAREN DIEKEMA WILL BE THE NEW DAYTON TOWNSHIP BOARD MEMBER

F. POKER ROOM UPDATE ON CHARITY ORGANIZATIONS LEASING THE ROOM

9. CONSIDER ADJUSTMENTS TO FCRA DIRECTOR & STAFF’S WAGES

*TOM LEFT THE MEETING

BRIAN HETTINGER MOVED TO INCREASE THE DIRECTOR’S COMPENSATION WITH A 2.5 COLA INCREASE AND A 1.5 MERIT INCREASE-RETROACTIVE TO JANUARY 1, 2016, RESULTING IN \$43,176.06, SECONDED BY RAMONA DETERS
MOTION PASSED

DEAN MOREHOUSE MOVED AND RANDY PELL SECONDED, TO INCREASE THE M.R.S. COMPENSATION FROM \$10.00 TO \$10.75 PER HOUR
MOTION PASSED WITH BRIAN HETTINGER ABSTAINING

10. NEXT MEETING DATE: THURSDAY, JULY 7TH @7:00PM REGULAR MEETING

11. ADJOURNMENT – 8:36 PM (EST)

AUTHORITY BOARD MEMBERS:

CITY OF FREMONT
TODD BLAKE
BRIAN HETTINGER

SHERIDAN CH TWP
BRYAN KOLK
RAMONA DETERS

DAYTON TWP
RANDY PELL
KAREN DIEKEMA

COMMUNITY REPS (3)
CRYSTAL CALKINS (FPS) ERIK BENGSTON
DEAN MOREHOUSE